

Covid-19 Risk assessment template

Company name: Cressey's Surf Academy

Assessment carried out by: Ingemar Cressey

Date of next review: 10th July 2020

Date assessment was carried out: 3rd July 2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Covid -19	Customers and instructors	Reviewing and amending operating procedures	Ensure clear communication over changes to customers and instructors over website, social media, verbally and when booking	Head Surf Coach	Immediately	Ongoing for customers
Covid-19	Customers and instructors	No lessons if symptoms or need to self isolate	None	Head Surf Coach	Within operating procedures and cancellation policies	Done

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Covid-19	Customers and instructors	Separate sessions for households/ bubbles or group lessons socially distanced	2m distance adhered to at all times, equipment and wetsuits pre laid out, antibacterial gel on hand, 2m distance when carrying boards, teaching in a row, instructor 2m away on beach and in water, uses end of board only if pushing into a wave	All instructors and customers	During lessons	Ongoing
Covid-19	Customers and instructors	Disinfecting all equipment between use and rotating for min 24hrs between lessons	Ensure antibacterial gel available at all lessons, wipes, disinfectant wash for wetsuits and separate storage areas for pre used boards between lessons	Surf Instructor	Ongoing	Ongoing
Covid-19	Customers and instructors	Payments in advance by bank transfer or cheque, only card payments allowed on the day	Disinfected table and card machine plus anti bacterial gel available at all lessons and cleaned between uses	Surf Instructor	Ongoing	Ongoing

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Covid-19	Customers and instructors	Smaller group sizes	Only 5 people plus instructor in any one group, one hour gap between group lessons on the same day to allow proper cleaning and maintenance/ safety	During booking and Surf Instructor on the day	Ongoing	Ongoing

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/